

## TENURE UNIT STANDARD ROUTING SHEET

In support of the following academic policy statements, tenure unit performance standards will be maintained college dean.

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**Tenure Unit:** \_\_\_\_\_

**College/Unit:**

\_\_\_CAM  
\_\_\_COBA

\_\_\_COCJ  
\_\_\_COE

\_\_\_CHSS  
\_\_\_COHS

\_\_\_COM  
\_\_\_COSET

\_\_\_NGL

**Standard:**

## FACULTY EVALUATION SYSTEM

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Department of Theatre and Musical Theatre

College of Arts and Media

Revised December 12, 2022

<b>Faculty Evaluation</b>			
<b>Department of Theatre &amp; Musical Theatre</b>			
<b>Faculty Name:</b>			
	<b>Exceeds Expectations</b>	<b>Meets Expectations</b>	<b>Fails to Meet Expectations</b>

**Attachment 1**

**FES SUMMARY REPORT**

Teaching effectiveness ratings are weighted averages and should be recorded to the nearest tenth. Ratings by the students and chair should be weighted equally (each comprises 50% of the teaching activity score). The remaining activity areas are each to be evaluated as a whole. For example, scholarly and/or creative accomplishments (FES 3) should be evaluated and assigned an overall rating from 1 to 5. The weights for each of the categories vary depending upon each faculty member's normative teaching load as described in Table I.

Faculty Member's Workload Assignment (check one):

- Normative nine credit hours per semester  
 Normative twelve credit hours per semester

<b>FES Category</b>	<b>Rating</b>	<b>x</b>	<b>Weight</b>	<b>=</b>	<b>Score</b>
1. Chair's Rating of Teaching Effectiveness	_____	x	_____	=	_____
2. Students' Rating of Teaching Effectiveness	_____	x	_____	=	_____
3. Scholarly and/or Creative Accomplishments	_____	x	_____	=	_____
4. Service	_____	x	_____	=	_____
<b>Sum of Scores – FES 5</b>					_____

\* Weights for each category area are determined by referencing Table I of this policy.

The signatures below indicate only that the department/school chair and faculty member met to discuss the faculty member's annual evaluation pertaining to APS 820317 and does not necessarily indicate the faculty member's concurrence with the same.

Chair's Signature: \_\_\_\_\_

Faculty Member's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachment 2**

**FES 1 WORKSHEET**  
**Chair's Rating of Faculty Teaching Effectiveness Worksheet**

Faculty Member's Name: \_\_\_\_\_  
Identification Number: \_\_\_\_\_ Date: \_\_\_\_\_

Using the guidelines in Section 2 of APS 820317 and/or the appropriate college/department/school criteria, please document evidence/rationale for the chair's rating of teaching effectiveness score listed below. The broad categories listed in Section



<b><u>Strengths or Successes:</u></b>	<b><u>Opportunities for Improvement:</u></b>
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**Name of Observer:**  
Insert Name and Contact Info

**Signature of Observer:**  
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